

Enrolment Form

Course

Commencement date

Please note: Course dates are subject to change. Please refer to the Training Program on the college website www.simpaticosafety.com.au for a current list of course dates

Privacy Statement

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.
Our Privacy Policy is available on our website [FAQ page](#) and is available on request.

Student Declaration

I declare that the information I have provided to the best of my knowledge is true and correct.



Student Signature Date

Parent/guardian signature* Date

**Parental/guardian consent is required for all students under the age of 18*

Personal details

Single name only (Tick this box if you have one name only that cannot be written in the following format. Write your single name in the 'Family name' section).

Family Name

First Given Name

Second Given Name (middle)

** Please write the name that you used when you applied for your Unique Student Identifier (USI), including any middle names. If you do not yet have a USI and want Simpatico Safety Training & Consultancy to apply for a USI on your behalf, you must write your name, including any middle names, exactly as written in the identity document you choose to use for this purpose. See section on the USI at the end of this form for a detailed explanation.*

Date of birth Gender: Male Female Other

Home phone Work phone

Mobile Email

Alternative email (optional)

Residential Address

Building/Property Name Unit No Street No

Street Name

Suburb State Postcode

Postal Address (if different from above)

Building/Property Name Unit No Street No

Street Name

Suburb State Postcode

Please advise if you have any special needs, e.g. wheelchair access, dietary requirements, literacy & numeracy, hearing or vision impaired, or any other disability that may prevent you from successfully completing the course.

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Language and cultural diversity

In which country were you born? Australia Other – please specify

Do you speak a language other than English at home?

No, English only Yes, Other - please specify

Are you of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes)

No Yes, Aboriginal Yes, Torres Strait Islander

Disability

Do you consider yourself to have a disability, impairment or long-term condition? Yes No

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list:

Hearing/deaf	Physical
Intellectual	Learning
Mental Illness	Acquired Brain Impairment
Vision	Medical Condition
Other	

Schooling

What is your highest COMPLETED school level? (Tick ONE box only)

If you are currently enrolled in secondary education, the Highest school level completed refers to the highest school level you have actually completed and not the level you are currently undertaking. For example, if you are currently in Year 10 the Highest school level completed is Year 9.

Year 12 or equivalent	Year 9 or equivalent
Year 11 or equivalent	Year 8 or below
Year 10 or equivalent	Never attended school

Are you still enrolled in secondary or senior secondary education? Yes No

Previous Qualifications Achieved

Have you SUCCESSFULLY completed any of the following qualifications? Yes No

If YES, tick ANY applicable boxes

- Bachelor degree or higher degree (008)
- Advanced diploma or associate degree (410)
- Diploma (or associate diploma) (420)
- Certificate IV (or advanced certificate/technician) (511)
- Certificate III (or trade certificate) (514)
- Certificate II (521)
- Certificate I (524)
- Other education (including certificates or overseas qualifications not listed above) (990)

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Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).

- | | |
|--------------------------------------|---|
| Full-time employee | Employed – unpaid worker in a family business |
| Part-time employee | Unemployed – seeking full-time work |
| Self-employed – not employing others | Unemployed – seeking part-time work |
| Self-employed – employing others | Not employed – not seeking employment |

Study Reason

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/apprenticeship (Tick ONE box only)

- | | |
|----------------------------------|---|
| To get a job | It was a requirement of my job |
| To develop my existing business | I wanted extra skills for my job |
| To start my own business | To get into another course of study |
| To try for a different career | For personal interest or self-development |
| To get a better job or promotion | Other reasons |

Unique Student Identifier (USI)

From 1 January 2015, we Simpatico Safety Training & Consulting, can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVET. If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/students/create-your-usi/> on computer or mobile device.

Enter your Unique Student Identifier (USI) (if you already have one)

You may already have a USI if you have done any nationally recognised training, which could include training at work, completing a first aid course or RSA (Responsible Service of Alcohol) course, getting a white card, or studying at a TAFE or training organisation. It is important that you try to find out whether you already have a USI before attempting to create a new one. You should not have more than one USI. To check if you already have a USI, use the 'Forgotten USI' link on the USI website at

<https://www.usi.gov.au/faqs/i-have-forgotten-my-usi/>.

Unique Student Identifier (USI)

I will obtain your own USI prior to commencement, or

**I request Simpatico Safety Training & Consultancy to obtain the USI on my behalf
(refer to following page for details)**

USI application through your RTO (if you do not already have one)

Application for Unique Student Identifier (USI)

If you would like Simpatico Safety Training & Consultancy to apply for a USI on your behalf you must authorise us to do so and declare that you have read the privacy information at <https://www.usi.gov.au/about-us/privacy>. You must also provide some additional information as noted at the end of this form so that we can apply for a USI on your behalf.

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I [Name] **authorise Simpatico Safety Training & Consultancy to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf.**

I have read and I consent to the collection, use and disclosure of my personal information (which may include sensitive information) pursuant to the information detailed at:

<https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>

Town/City of Birth

(please write the name of the Australian or overseas town or city where you were born) We will also need to verify your identity to create your USI.

Please provide details for one of the forms of identity below (numbered 1 to 8).

Please ensure that the name written in 'Personal Details' section is exactly the same as written in the document you provide below.

1. Australian Driver's Licence

State Licence no Card no

2. Medicare Card

Medicare card number

Individual reference number (next to your name on Medicare card)

Card colour: Green Yellow Blue **Expiry Date (DD/MM/YYYY):**

3. Australian Birth Certificate

State/Territory

4. Australian Passport

Passport number

5. non-Australian Passport (with Australian Visa)

Passport number

6. Immicard

Immicard Number

7. Citizenship Certificate

Stock number

Acquisition date (day/month/year)

8. Certificate of Registration by Descent

Acquisition Date (day/month/year)

In accordance with section 11 of the Student Identifiers Act 2014, Simpatico Safety Training & Consultancy will securely destroy personal information which we collect from individuals solely for the purpose of applying for a USI on their behalf as soon as practicable after we have made the application, or the information is no longer needed for that purpose.

Student Handbook and Enrolment Information

Our Student Handbook tells you what you need to know as a student of Simpatico Safety. Here, we outline what's expected of you as a student, our obligations to you as a training provider, and relevant policies that apply to your training experience. Download/view the [Student Handbook](#).

I have read and understood the Simpatico Safety Training and Consultancy Student Handbook *(required)*

Enrolment Form

Course Payment Details

Course fees are payable upon enrolment.

Please invoice: **Attendee** **Employer**

Employer Details - must be completed if an employer pays for the course

Organisation Name

Postal Address

Postal Suburb

State

Postcode

Authorised Contact

Email Address

Work Phone

Work Fax

Employer Accounts Contact Name

Employer Accounts Email Address

Payment Method

Payment is required at the time of enrolment. Student enrolments are not confirmed until Simpatico Safety Training & Consultancy receives the completed enrolment form with payment.

Simpatico Safety Training and Consultancy will collect no more than \$1500 in pre-paid fees from a learner prior to attendance.

Purchase Order Please provide PO number

Cheque or Money Order

EFT **Account Name:** Cooper Cole Pty Ltd

BSB: 014 218 **Account Number:** 414534889

ABN: 54 622 440 831

Please use your name or invoice number as reference

Credit Card **Visa** **Mastercard** **AMEX/Diners not accepted**

Name on Credit Card

Card Number

Expiry Date

CVV (last 3 digits on back of card)

Payment Amount

Employer Signature (if applicable)

Date

Student Signature

Date

Submitting your enrolment form: Print/save your completed form and email or mail to:

Email: enrol@simpaticosafety.com.au

Mail: 5 Shore St East, Cleveland, Q 4163