

WHS COMMITTEE MEETING TRAINING – 1 day

Duration: Full course: 1 day

Who Should Attend?

This workshop is suitable for all Safety Committee members.

Purpose:

This workshop is designed to help committee members understand their obligations as a member of a WHS Committee including how groups can function more effectively and achieve desired outcomes. It will give an overview of WH&S, relative to WH&S Committee members.

Prerequisite:

There are no restrictions on entry to this course however, participants are required to have sufficient numeracy and literacy skills to read and comprehend instructions for safety at a workplace.

Course Outcomes:

This workshop will provide participants with an understanding of:

- Duty of Care
- Understanding the purpose of WHS legislation including harmonisation and terminology
- The purpose of company policies and procedures
- Obligations of relevant parties as stated in the Work Health & Safety Act & Regulations
 - including PCBU and Safety Representatives
- The establishment and constitution of a Health and Safety Committee
- The functions and roles of Health and Safety Committees
 - Including individual roles of members of safety committees
- Maintain safety records and safety committee meeting minutes

Participation in group activities and workshop safety committee meetings with 'role play' scenarios and situations demonstrated during the workshop will ensure successful completion of the workshop.

Assessment and Award: Participants will receive a 'Statement of Attendance' '**WH&S for Safety Committee Members**'

Next Course: Please refer to our Training Calendar or call for onsite training.

Locations: Cleveland Campus Training Rooms or worksite.

Times: Courses commence at 8 am.

Fees: \$190.00 per person. Comprehensive participant notes provided.

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